

Reference IDs

When a record is loaded into the nest, whether that is through an automatic search, a file import, manual import, etc., it is assigned a reference ID (Ref ID) based on the order it was found and uploaded.

For example, if a conducted search found 32 records, the first record uploaded would have Ref ID = 1, the second would have Ref ID = 2, all the way up to record 32 having Ref ID = 32. Any further searches and uploaded records would be assigned 33 and onwards. Any deleted records through deleted searches do not change the Ref IDs of remaining records in the nest, therefore, in this case there will be gaps in ID numbers.

Where to find Ref IDs: Study Inspector

Ref IDs for each study can be found in Study Inspector and can be added as its own column. To do so click the three dots icon, scroll and select Ref ID:

The screenshot shows the 'Study Inspector' interface. At the top, there are buttons for 'Bulk Actions' and 'Download'. Below that is a search bar with 'Add Filter' and 'Start Typing'. The main area is a table with columns: 'Title', 'Author', 'Publication Year', and 'Final Screening Status'. A dropdown menu is open from the 'Final Screening Status' column, listing various options: 'Advancement Probability', 'Tags', 'DOI', 'PubMed ID', 'Embase ID', 'External ID', 'NCT ID', 'Ref ID' (which is highlighted with a red box and has a checkmark), and 'Full Text Status'. At the bottom of the interface, there are 'Details' and 'Explore' buttons, and a status bar indicating 'Displaying 38 matching records' with a 'Load All' button.

This added column will be present until unchecked, filters can be used and the column remains to indicate Ref IDs.

Title	Author	Publication Year	Final Screening Status	Ref ID
Dairy Product Consumption and Inciden...	Slurink, Isabel AI	2023		1
Effect of Cheese Intake on Cardiovasc...	Hu, Meng-Jin	2022	Included	2
Avocado Consumption and Risk of Car...	Pacheco, Lorena S	2022	Included	3
Associations Between Dietary Patterns ...	Gao, Min	2022		4
Dietary patterns, dietary nutrients and c...	Nestel, Paul J	2022		5
Dairy Foods: Is Its Cardiovascular Risk ...	Nestel, Paul J	2022		6
Dietary Fatty Acids, Macronutrient Subs...	Steur, Marinka	2021		7
Cow's Milk and Dairy Consumption: Is T...	Poppitt, Sally D	2020		8
Identifying environmental risk factors an...	Addissie, Yonit A	2021		9
Total Fermented Dairy Food Intake Is In...	Buziau, Amée M	2019		10
Full-Fat Dairy Food Intake is Associated...	Kummer, Kim	2019		11
Fatty acid biomarkers of dairy fat consu...	Imamura, Fumiaki	2018		12
Association of dairy intake with cardiova...	Dehghan, Mahshid	2018		13
Associations of Dairy Intake with Incide...	Hruby, Adela	2017		14
Dietary patterns reflecting healthy food ...	Ahola, Aila J	2017		15
Whole dairy matrix or single nutrients in...	Thorning, Tanja Kongerslev	2017		16
Short-Term Hypoxia Reverses Ox-LDL-I...	Chen, Yeh-Peng	2017		17
Dietary patterns are associated with var...	Ahola, Aila J	2016		18
Association of the consumption of com...	Ilic, Milena	2016		19
[Effect of fats on cardiovascular disease...	Astrup, Arne	2014		20
Acute effects of pistachio consumption ...	Kendall, C W C	2014		21

Filtering via Ref IDs

You can filter to a specific ID or a range of IDs. First, select the Ref ID filter, a range symbol, a number and hit the plus sign. To filter to multiple, individual records, use a comma “,” to separate each ID.

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See [all filters offered](#) in Study Inspector.

Allocation by Ref IDs

All Inspector filters are available in [Allocation](#), so you can Allocate records by Ref ID by filtering to a range of Ref IDs within your nest and then assigning these records to an individual.

Bulk Actions: Full Text and Supplementary Materials

You can also bulk import Full Text or Supplementary Materials by matching the PDF name to records' Ref IDs. Learn more [here](#).

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