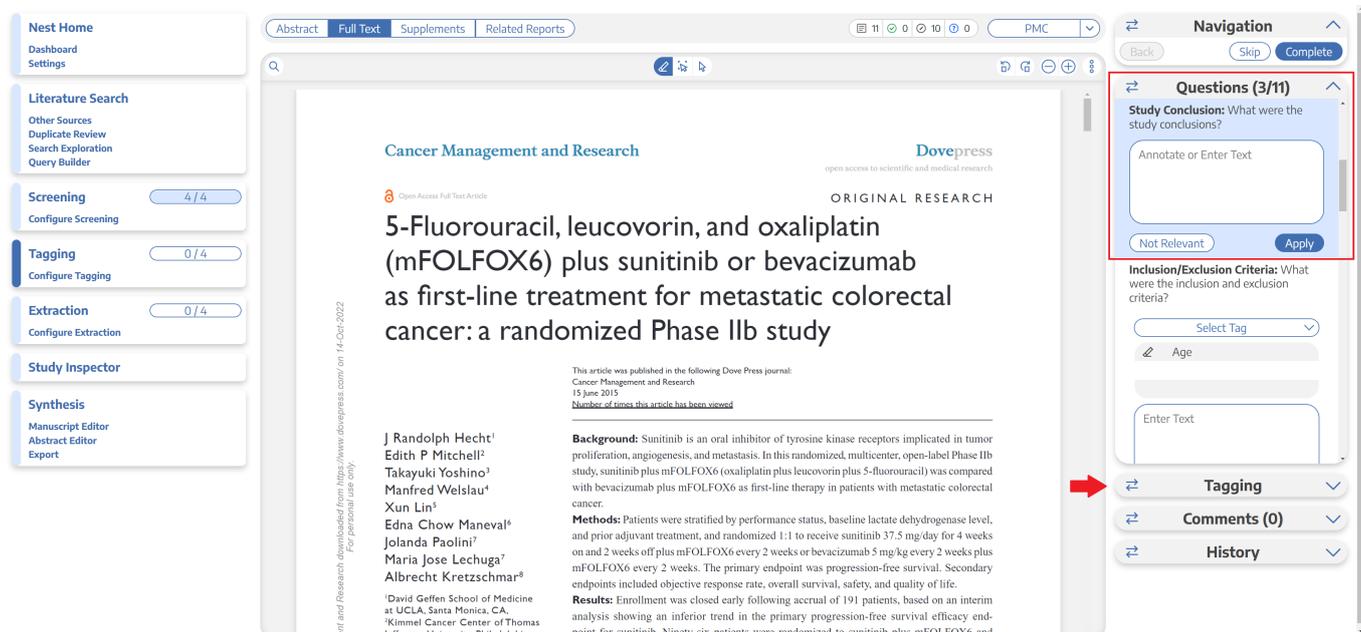


Tagging in Form-based Mode

If **Form-based mode is enabled**, the Questions will be available for answer in the right panel (red box); the Question under review has a **light blue background**, and all Questions should either be answered or marked "Not Relevant".



All tags can still be added to the study using normal Tagging by expanding the Tagging panel (red arrow above).

Answering Questions

By adding Answers, you are applying the underlying tag, with the Tag Excerpt serving as the evidence that the correct Answer(s) have been added. The method of Answering depends on the type of Question, but for all Question types, the Tags applied will populate the **Qualitative Synthesis** in the same manner as Standard Tagging.

Note: Tag Recommendations are not available for Form-based Tagging mode.

Question Type-specific Answers

For each Question in the list, complete the following actions based on the type of Question:

- **Single Select:** Apply one child tag that answers the pre-configured questions. To do so, select one of the tags from the drop-down, and then highlight or select an Excerpt.

↔ Questions (0/41) ↑

Publication Type: What is the publication type?

Retrospective
Prospective
Case Study
Case Series
Case Report
Irrelevant publication
Preliminary controlled clinical trial
RCT

8

Not Relevant Apply

- **Multi-Select:** Any of the child tags can be an answer, so you can apply as many tags from the drop-down as are applicable to the study. When all relevant child tags are added, select “Next” to mark the Question complete.

↔ Questions (0/41) ↑

Event category: What is the event category?

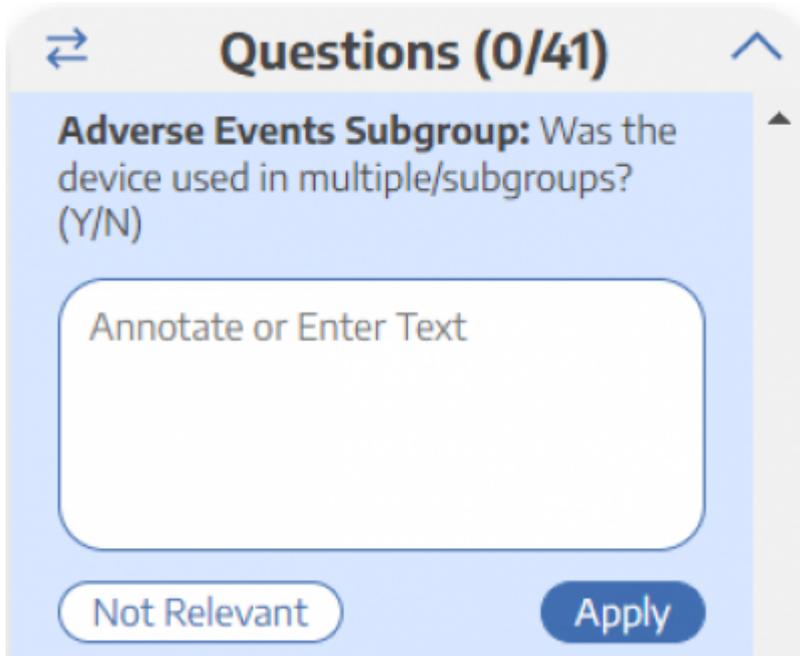
Intracranial hemorrhage

right pons and
Blurred vision

Enter Text

Next Apply

- **Single Apply:** The tag under review is either applied to the study (select “Apply”) or marked irrelevant. No child tags are added!



The screenshot shows a mobile-style interface for a tagging task. At the top, it says "Questions (0/41)". Below that is a question: "Adverse Events Subgroup: Was the device used in multiple/subgroups? (Y/N)". There is a large text input field with the placeholder "Annotate or Enter Text". At the bottom, there are two buttons: "Not Relevant" and "Apply".

Whenever a Question has no relevant answers, select “Not Relevant” to move to the next Question.

What Answering a Question does

When a Question is finished (Applied or, for Multi-Select, when you select “Next”), or when the Question is marked Not Relevant, the count of completed Questions at the top of the right panel will update.

When all Questions are finished, you can either add tags using the Standard method (by opening the Tagging panel), or you can move to the next study by selecting “Complete” in the upper right-hand corner.

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