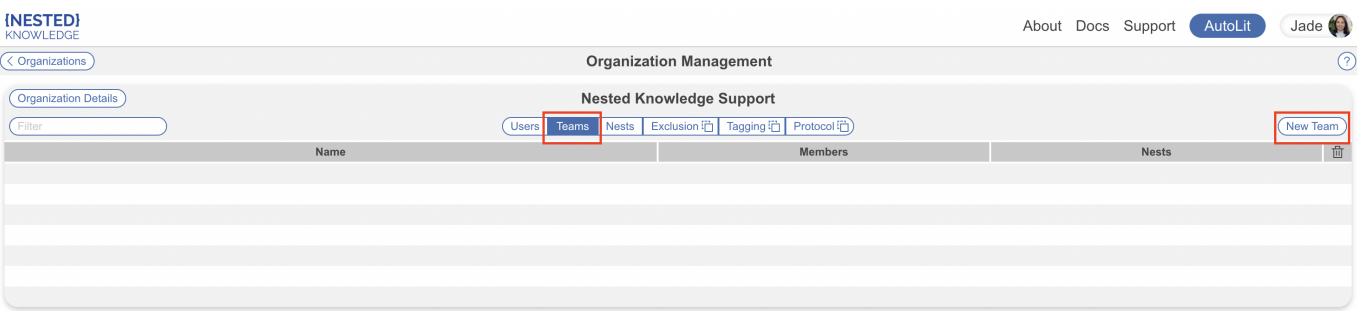


Teams within your Organization

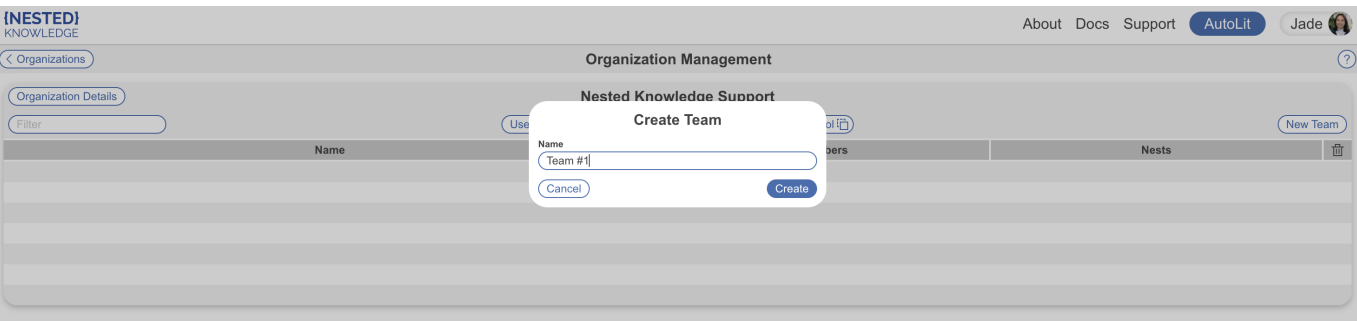
Creating teams within your organization allows you to assign nest ownership to a specific team that contains specific members. This allows admins ease of controlling users' access to assigned nests within their team only.

Setting up Teams

Head to your [Org Management page](#), toggle Teams, and select “New Team.”



Give your team a name and Create.

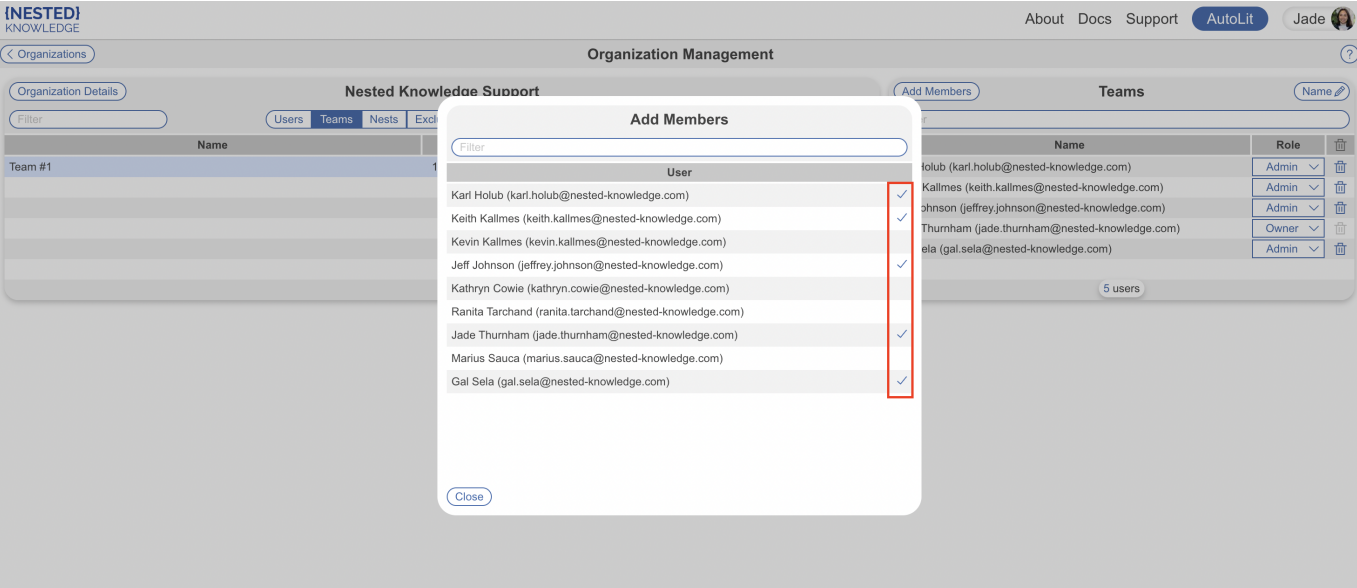


Once created, the team will be displayed in the list showing total number of members in the team, the nests owned by that team and the option to delete the team. To add members, select the team and “Add Members.” When you create a team, you are automatically assigned as the owner. Here you can also edit the name of your team.

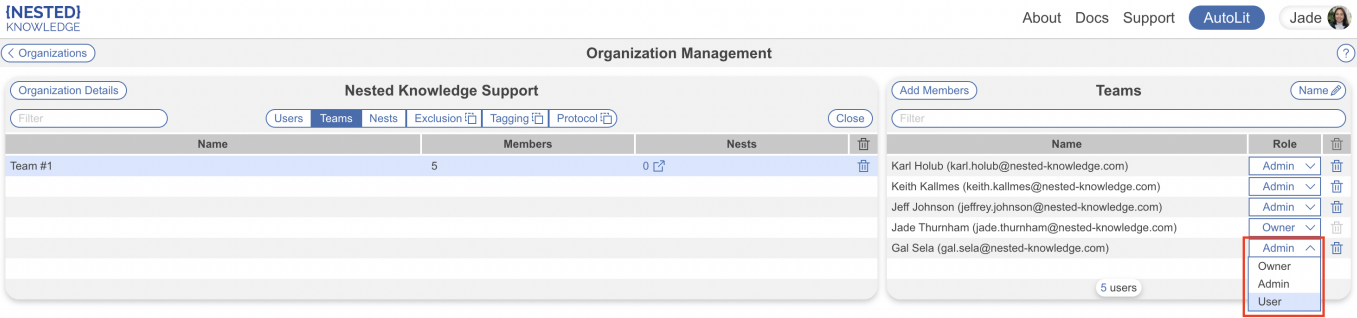


When adding members to a team, you can only select from members that are already within the organization. So ensure all users you intend to add to a team are already [invited to the general org](#),

and have accepted their invite. Invites are sent via email and displayed on the Org Management page. You can add members by simply clicking on their name (email), signified by the check mark, and the list auto-updates in the background.



By default, users will be added with the access role they possess within the larger general organization. You can make this team-specific by changing the access role within the team.



- Owners and Admins can only access the nests owned by the teams they are a part of but can add users to or edit any team settings (they will see the above)
- Users can only access the nests owned by the teams they are a part of but cannot add users to or edit any team settings (they will see the below)



Note: to be an owner or admin of a team, you must first be an owner or admin of the organization.

Organizations

Organization Management

Organization Details

Nested Knowledge Support

Filter

UsersTeamsNestsExclusionTaggingProtocol

Close

Name	Members	Nests
Team #1	6	0

Teams

Filter

Name	Role
Karl Holub (karl.holub@nested-knowledge.com)	Admin
Keith Kallmes (keith.kallmes@nested-knowledge.com)	Admin
Jeff Johnson (jeffrey.johnson@nested-knowledge.com)	Admin
Jade Thurnham (jade.thurnham@nested-knowledge.com)	Owner
Test Jade Thurnham (jsthurnham@gmail.com)	Admin
Gal Sela (gal.sela@nested-knowledge.com)	Admin

6 users

Assigning Nest Ownership to a Team

Once you have your team set up, to assign ownership of a nest to that team, navigate to your nest of choice. You must have admin access and head to Nest Settings -> Collaborators. Toggle Organization, select the Add Organization dropdown and find your team's name. Teams can be differentiated by the left-hand teams icon.

Settings: Video Demo Tagging

Nest Home

Activity

Settings

Literature Search

Other Sources

Duplicate Review

Search Exploration

Abstract Screening

Adjudicate Screening

Full Text Screening

Adjudicate Screening

Tagging

Study Inspector

Synthesis

Dashboard Editor

Abstract Editor

Export

Collaborators

You can configure user- and organization-level access to both AutoLit and Synthesis for this nest. Granting the User role will allow a user to work on AutoLit and view Synthesis. Granting the Admin role provides access to this settings page.

To learn more about access management, read our [complete guide](#).

UserOrganizationAutoLitSynthesis

Name

Synthesis

Synthesis outputs are generated in part by the actions taken in AutoLit. Turning on these outputs will allow you to visualize and share tags and gathered data.

Choose

Qualitative Synthesis

Quantitative Synthesis

Manuscript

Dashboard

Add Organization

Once selected, assign ownership. Now everyone within Team #1 will have access to this nest.

Settings: Video Demo Tagging

Nest Home

Activity

Settings

Literature Search

Other Sources

Duplicate Review

Search Exploration

Abstract Screening

Adjudicate Screening

Full Text Screening

Adjudicate Screening

Tagging

Study Inspector

Synthesis

Dashboard Editor

Abstract Editor

Export

Collaborators

You can configure user- and organization-level access to both AutoLit and Synthesis for this nest. Granting the User role will allow a user to work on AutoLit and view Synthesis. Granting the Admin role provides access to this settings page.

To learn more about access management, read our [complete guide](#).

UserOrganizationAutoLitSynthesis

Name

Nest Owner

Team #1

Owner

Synthesis

Synthesis outputs are generated in part by the actions taken in AutoLit. Turning on these outputs will allow you to visualize and share tags and gathered data.

Choose which outputs to display:

Qualitative Synthesis

Quantitative Synthesis

Manuscript

Dashboard

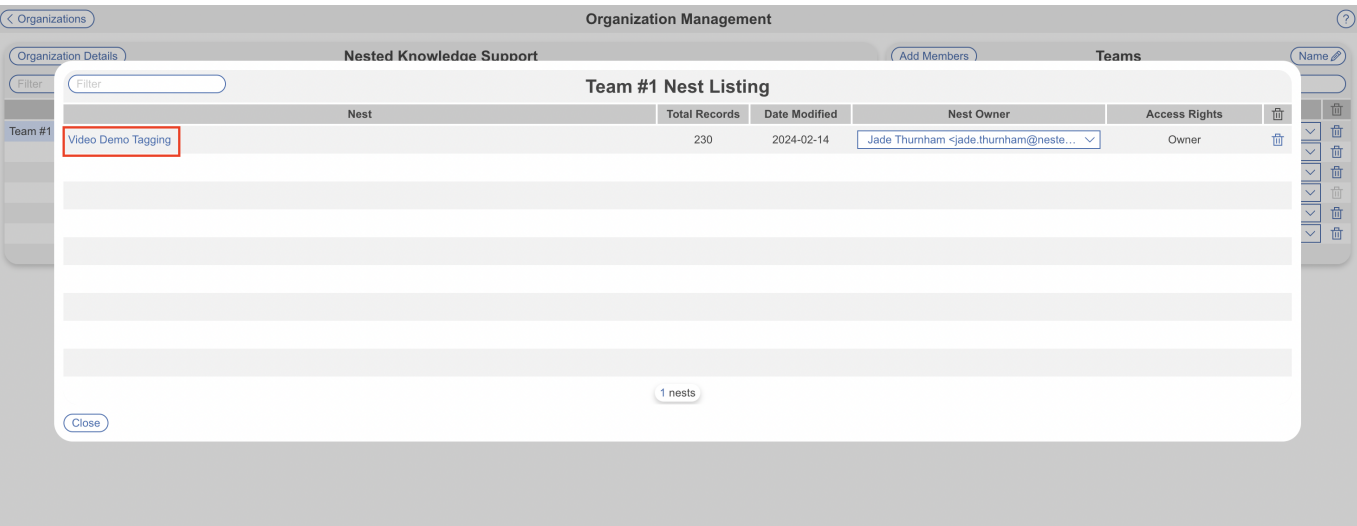
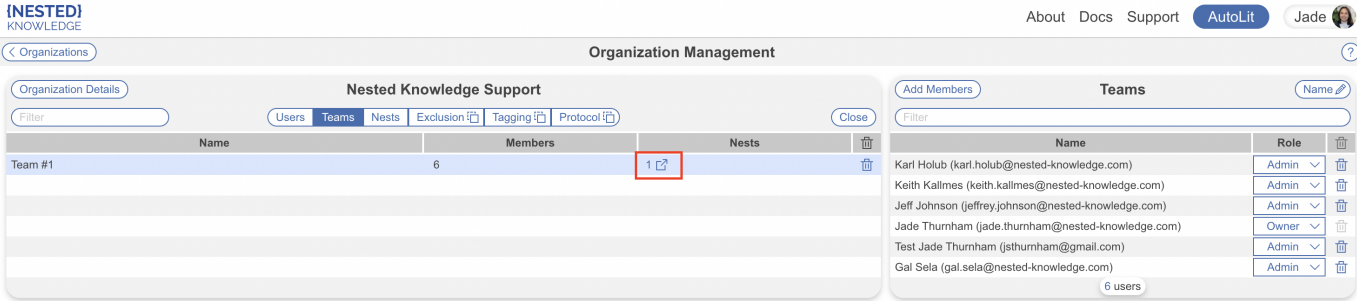
Nested Knowledge - <https://wiki.nested-knowledge.com/>

Accessing your Team's Nests

Nests you have access to should be displayed by default on your AutoLit Homepage under Your Nests. To see only your team's nests, select your team from the dropdown.



Alternatively, on the Team Management page, you can view the number of nests owned by that team and, if you are within the team yourself, you can click on each to be directed to that nest.



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