# **AutoLit Folders**

You can organize your various nests into folder in AutoLit. This is convenient if you have many concurrent projects with different clients. To create the folders, follow these instructions.

## **Folder Creation**

Right click on any nest. Click on "New Folder."

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	Ο	Acute Move >	Kevin Kallmes	395	Nov 20, 2022	Nov 20, 2022
	0	Hematological malignancies	Nicole Hardy	795	Nov 20, 2022	Nov 20, 2022
	Ο	Thrombectomy alone vs. Thrombectomy plus thro	mbolysis Kevin Kallmes	274	Nov 20, 2022	Nov 20, 2022
	0	Balloon Guide Catheter SR/MA - published 2021	Kevin Kallmes	239	Nov 20, 2022	Nov 20, 2022
	Ο	Parexel - Humanistic Data Extraction	sugandh sharma	4	Nov 20, 2022	Nov 20, 2022
	Ο	IIH CDE	Hassan Kobeissi	136	Nov 20, 2022	Nov 20, 2022
	Ο	Basilar Artery - thrombectomy vs. thrombolysis	Kevin Kallmes	279	Nov 20, 2022	Nov 20, 2022
	0	Blank Practice	Nicole Hardy	-	Nov 20, 2022	Nov 20, 2022
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Alternatively, you can hover over "My Nests" in the upper left of the page, and "New Folder" will appear as an option.

### Assign Folder Name

In the prompt that follows, assign your folder an appropriate name.

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		Blank Practice	Nicole Hardy		Nov 20, 2022	Nov 20, 2022
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### **Move Nests and Folders**

#### **Move Nests**

Select the nests you want to move into the folder. Drag and drop them into the new folder.

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	Hematological malignancies	Nicole Hardy	795	Nov 20, 2022	Nov 20, 2022
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	Basilar Artery - thrombectomy vs. thromboly	vsis Kevin Kallmes	279	Nov 20, 2022	Nov 20, 2022

#### **Move Folders**

Folders can be 'nested', meaning that you can place folders inside of other folders. To do so, select the folder of interest and drag and drop it into the folder that should contain it.

## **Final Product**

Your nests will be appear inside the folder. You can see the directory under the search bar. You can move nests back to the parent directory by dragging and dropping in a similar fashion.

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