

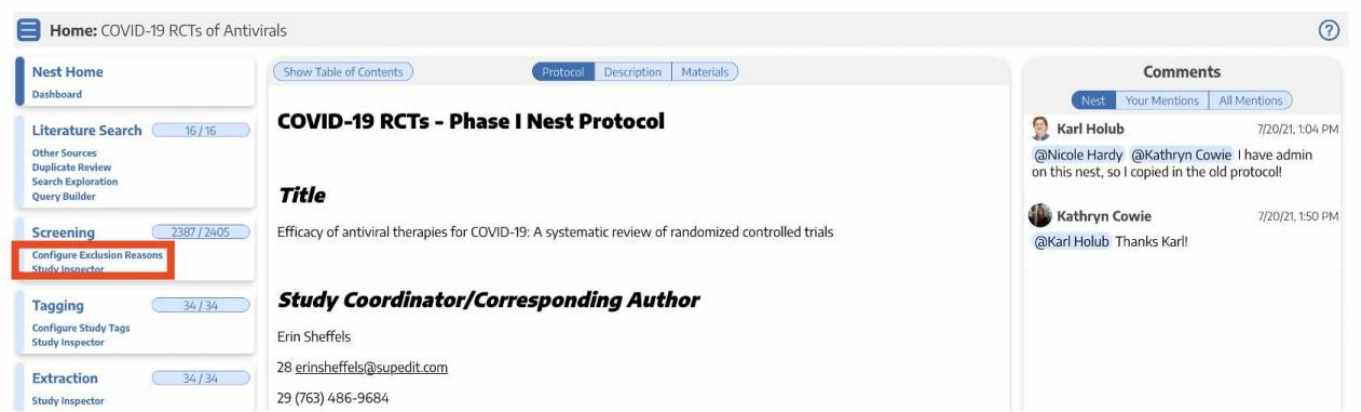
Configuring Screening

The first step in the Screening process is configuring the Exclusion reasons. The steps for adding and editing exclusion reasons will be covered here.

Steps for Configuring Exclusion Reasons:

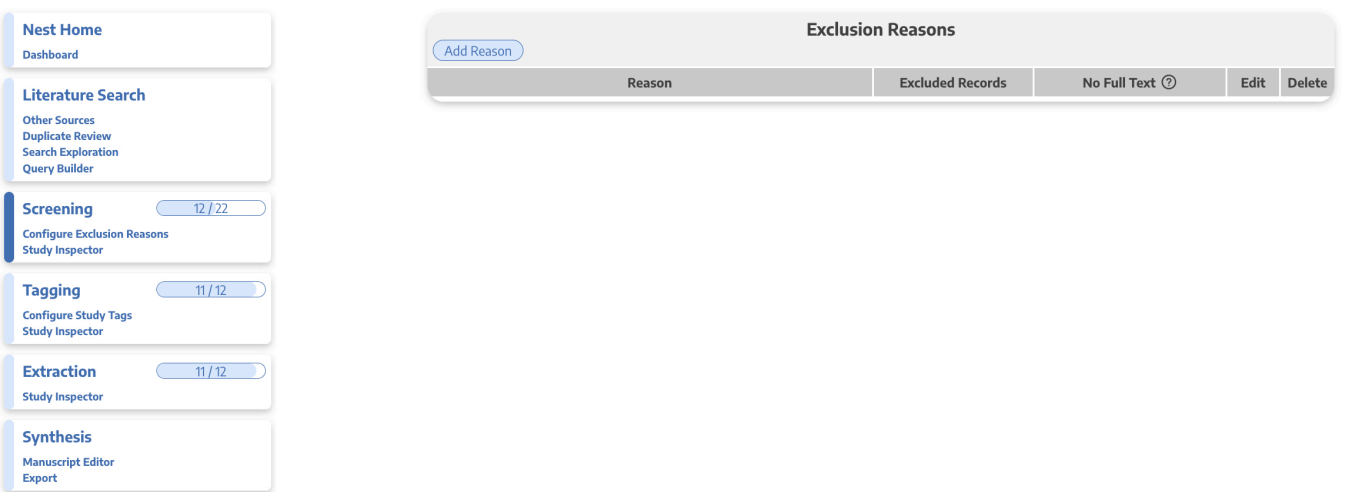
1. Navigate to Configure Exclusion Reasons

Once you are in a nest, hover over the Nest menu and click on “Configure Exclusion Reasons” under Screening.



2. Inspect the Exclusion Reasons Page

“Configure Exclusion Reasons” will bring you to a page that looks similar to this:



If someone has already set Auto or Manual Exclusion reasons, they will appear here.

3. Add Exclusion Reasons

By clicking “Add Manual Exclusion”, you can add any reason for exclusion based on the aim of the Nest. Examples of common exclusion reasons as well as exclusion reasons specific to a certain nest are shown in the image below:

The screenshot shows the 'Exclusion Reasons' page in the NESTED KNOWLEDGE system. The sidebar on the left contains navigation links: Nest Home, Literature Search (16 / 16), Screening (2387 / 2405), Tagging (34 / 34), Extraction (34 / 34), Risk of Bias (0 / 34), Synthesis, and Admin. The main content area is titled 'Exclusion Reasons' and features a table with the following data:

Reason	Excluded Records	No Full Text	Edit	Delete
Qualitative review of existing research	808	Signals No FT	Edit	Delete
Not an RCT of a drug of interest	390	Signals No FT		
Systematic Review or Meta-analysis	250	Signals No FT		
Editorial, comment, or opinion article	246	Signals No FT		
Update or guidelines article	147	Signals No FT		
Published Before 2019-11-01	106	Signals No FT		
In vitro, in silico, or in vivo study	84	Signals No FT		
Protocol or Methods article	77	Signals No FT		
Case Study	59	Signals No FT		
Correspondence or Letter to the Editor	53	Signals No FT		
Not related to COVID-19	47	Signals No FT		
Not Published in English	36	Signals No FT		
Not an antiviral	25	Signals No FT		
Technical note	12	Signals No FT		
secondary analysis	4	Signals No FT		
Full Text Unavailable	4	Signals No FT		
Prophylaxis Not Treatment	2	Signals No FT		
Biased Subpopulation	2	Signals No FT		

Deleting an exclusion reason will permanently remove it from the system and will also remove it from studies to which it has been applied. These studies will be returned to the screening queue and will need to be screened again.

Useful Information

- **Adding Exclusions Reasons**
 - You can always (and should) add Exclusions Reasons as you screen. You can look to other nests to get a sense of helpful Exclusions Reasons.
- **Editing Exclusions Reasons**
 - If you want to change/edit the wording of an exclusion reason, click on the edit (pencil) button next to each reason. Editing the wording will automatically change the wording on all studies to which that exclusion reason has been applied.
- **“No Full Text” Switch**
 - Use this switch to designate one exclusion reason as indicating that the full text was not available for a given reference. This information will be reflected in your PRISMA flow diagram.

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