

Edit References

All information in a reference can be edited from [Study Inspector](#) or within each module.

1. Navigate to the Abstract of interest

If you are already on the reference of interest, simply go to the Abstract tab.

If you are searching for the record you need to edit, the best way to search is from [Study Inspector](#).

2. Click the Edit button

The button is found at the lower right of the reference information.

The screenshot shows the 'Abstract' tab selected in the top navigation bar. Below the tabs, the reference title is 'Circulating Concentrations of C-Type Natriuretic Peptides Increase with Sacubitril/Valsartan Treatment in Healthy Young Men.' by Thonsgaard, 2022. The abstract text is displayed below the title. At the bottom of the interface, there are filters for 'Population/Problem', 'Intervention', 'Outcome', and 'Your Keywords'. Below these filters are two dropdown menus: 'Keywords' and 'Bibliographic fields'. The 'Edit' button is highlighted with a red box in the bottom right corner.

3. Add, remove, or modify the information.

In the modal that appears, any Bibliographic Data can be changed by typing in the relevant field.

Changing Author Order

Author order can be modified using the buttons to the right (red box in the image below).

- Authors can be reordered using the arrows to the side.
- Authors can be removed using the minus button next to the author's name.

- Authors can be added below any existing author using the plus button next to the existing author's name.

The screenshot shows the 'Edit Metadata' window in the 'Dual Abstract Screening' interface. The window is titled 'Edit Metadata' and contains several sections for inputting bibliographic information. At the top, there are fields for 'Conflict of Interest', 'Corporate Author' (with 'VICTORIA Study Group' entered), and 'Grant Information'. Below these are fields for 'Drug or Device Name' and 'Drug or Device Manufacturer'. The main section is a list of authors, each with 'First Name' and 'Last Name' fields and a 'Merge' button. A red box highlights the plus button next to the 'Merge' button for the first author, Paul W. Armstrong. At the bottom of the window, there are 'Cancel', 'Sync', and 'Save' buttons. The 'Save' button is highlighted with a blue box.

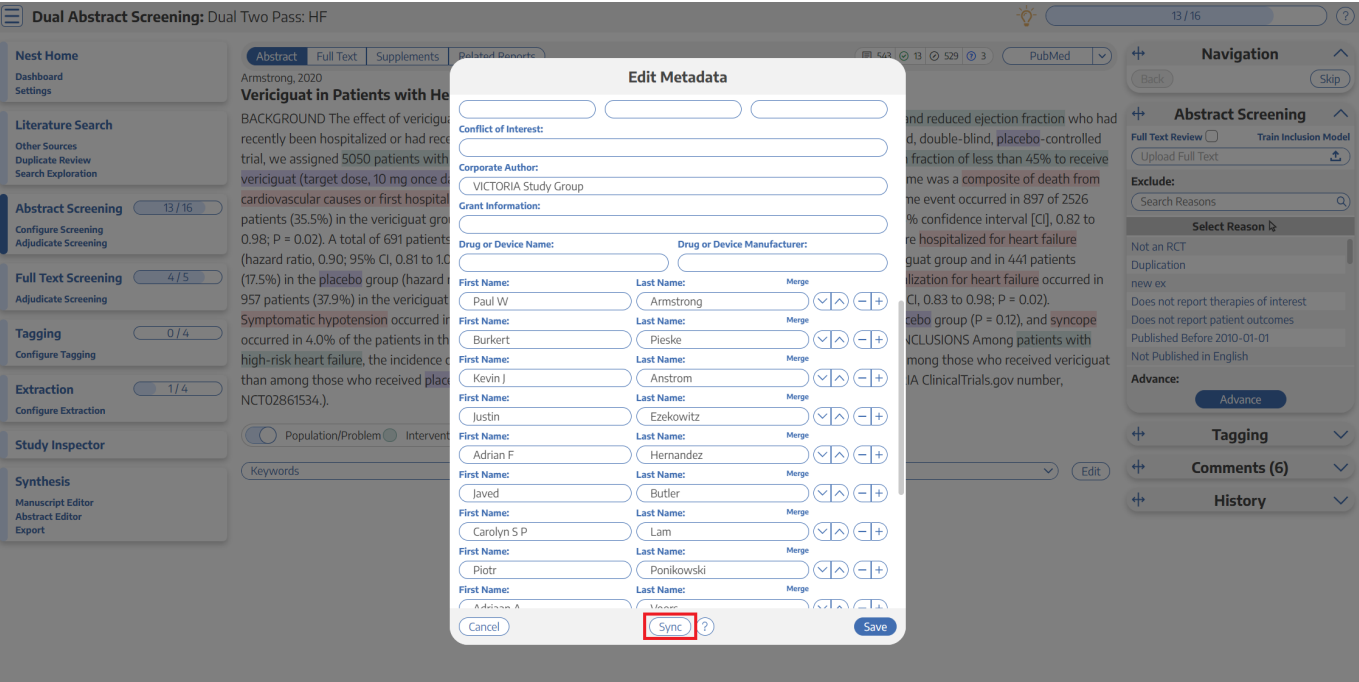
The save button is found at the bottom of the Edit Metadata window (blue box in the image above).

When completed, you can open the Bibliographic Fields drop-down to review and confirm that the bibliographic data is correct and complete!

Sync Updated Bibliographic Data

If for any reason, the bibliographic data of a specific record needs updating, you can click the "Sync" button for any individual record during screening.

This action updates the data based on the information available on PubMed or CrossRef and overwrites the existing data if they do not match.



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